

HOWARD COUNTY HEALTH DEPARTMENT

ATTN: VITAL RECORDS, RM. #209
120 E. MULBERRY ST.
KOKOMO, IN 46901

TO RECEIVE DEATH CERTIFICATES BY COMING INTO THE OFFICE:

OUR OFFICE HOURS FOR ACCEPTING APPLICATION FORMS ARE 8:00 A.M. TO 11:30 A.M. AND 1:00 P.M. TO 3:30 P.M. MONDAY THROUGH FRIDAY, EXCEPT HOLIDAYS. IT USUALLY TAKES 10 – 15 MINUTES TO PROCESS YOUR APPLICATION FORM. **WE ONLY ACCEPT CASH.**

IF YOU ARE MAILING YOUR REQUEST:

WE CANNOT ACCEPT PERSONAL CHECKS, PLEASE SEND A MONEY ORDER OR A CASHIER'S CHECK. PLEASE ENCLOSE A SELF-ADDRESSED, STAMPED, RETURN ENVELOPE.

APPLICATIONS WILL NOT BE PROCESSED UNLESS ALL ITEMS ARE COMPLETED!!!!

MAIL REQUESTS TO:

HOWARD COUNTY HEALTH DEPARTMENT
ATTN: VITAL RECORDS, RM. #209
120 E. MULBERRY STREET
KOKOMO, IN 46901

HOWARD COUNTY HEALTH DEPARTMENT

120 EAST MULBERRY STREET, ROOM #209
KOKOMO, IN 46901

PHONE: (765) 456-2927

PHONE: (765) 456-2400

APPLICATION FOR CERTIFIED DEATH CERTIFICATE

NOTICE: YOU MUST HAVE A PERSONAL OR PROPERTY RIGHT TO OBTAIN A CERTIFIED DEATH CERTIFICATE.

FULL NAME OF DECEASED _____

DATE OF DEATH: _____

PLACE OF DEATH: _____

What is the certificate (record) to be used for? _____

APPLICANT'S SIGNATURE _____
(Person applying for the certificate)

APPLICANT'S ADDRESS _____

Today's Date _____ Phone Number () _____

WARNING: False application, Altering, Mutilating, Or Counterfeiting an Indiana Death Certificate is a CRIMINAL OFFENSE under I. C. 16-1-19-6.

FEES:

_____ Number requested of Certified Death Certificates @ \$10.00 each == \$ _____.