

HOWARD COUNTY RECORDER

PO Box 733

Kokomo, IN 46903-0733

Telephone: 765-456-2210

Your document is being returned because pursuant to Indiana Statutes:

- Assignment must include name of assignee and book and page.
- Assignment/Merger: We have no record.
- Book and page of power of attorney must be provided at signature.
- Book and page number of original document must be shown.
- Company name and/or title of officer must appear at signature.
- Document is not of good quality for filming or image processing.
- Filing Fee is not included. Fee is \$ _____.
- Filing Fee sent is incorrect. Should be \$ _____.
- Names must be typed or printed under all signatures.
- Notary Information is incomplete. (County of residence, expiration date, seal or stamp.)
- Print must be 10 point or larger.
- Real Estate is not located in Howard County.
- Signature is missing.
- Signature must be notarized.
- Top Margin must be two (2) inches for stamping documents.
- You must indicate by whom the instrument was prepared.
- Legal description is incomplete or missing.
- Other _____

******FEE SCHEDULE ON BACK******

If you have any questions, please contact us at 765-456-2210 Monday through Friday, 8:00 A.M. to 4:00 P.M. Thank You for your help in this matter.